

# GREATER FAIRFIELD COUNTY CMLS, Inc.

## Credit Card Auto-Pay Enrollment Form

The Greater Fairfield County CMLS Credit Card Auto-Pay Service can provide you with the ability to pay your quarterly MLS dues automatically with your American Express, Discover, MasterCard or Visa credit card. Once you have enrolled, your credit card will automatically be charged, on or shortly after the GFC CMLS quarterly due date (March 15<sup>th</sup>, June 15<sup>th</sup>, September 15<sup>th</sup> and December 15<sup>th</sup>). You will no longer need to worry about misplaced invoices and the possibility of late fees is almost eliminated.

This service only applies to your Quarterly MLS dues. We will NOT automatically charge your credit card for other obligations such as fines or lockbox and software purchases.

If your credit card company does not authorize payment of the charges on the specified payment date, we will attempt to process your credit card again seven days later. If your credit card company still does not authorize payment, we will mail you a copy of your invoice for payment. If we have not received your payment by the last day of the month, your MLS services will be suspended and you will be subject to our current non-payment procedures.

To enroll in the Credit Card Auto-Pay Service simply complete the application below; and fax or mail to the GFC CMLS office.

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Yes, I would like to enroll in GFC CMLS Credit Card Auto-Pay Service. I authorize the GFC CMLS to automatically charge my credit card for all my quarterly dues. I understand it is my responsibility to IMMEDIATELY notify The Greater Fairfield County CMLS office of **any** changes to the information below including but not limited to my account number and/or expiration date, and that failure to do so is likely to result in disruption of MLS services and a late fee may be imposed if GFC CMLS is unable to process my payment by the posted due date.

Please check one:.....MasterCard      Visa      American Express      Discover

\*Credit Card Account Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\*Credit Card Billing Address: \_\_\_\_\_

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\*Credit Card Expiration Date: \_\_\_\_ / \_\_\_\_      Agent ID: \_\_\_\_\_

Name: \_\_\_\_\_

Real Estate Firm: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ \*Email Address: \_\_\_\_\_

\*Signature: \_\_\_\_\_

\*ALL fields must be completed

You may cancel this service at any time by notifying the GFC CMLS office in writing.